## **ONLINE AUCTION** HOW TO REGISTER & BID

GO TO ccaschool.com/auction and click "visit Auction"

ONLINE



\*Logging into an existing account does NOT register you for this event--See instructions below\*



# HOW TO BID...

You will receive a welcome text

### DO NOT SHARE This link!





#### **Browsing Packages**

Use the  $\equiv$  to open the menu for Bids, Favorites, and Categories.

Use the magnifying glass or scroll down to search for Packages.

**Favorites** – Use the star  $\precsim$  to save Packages for later viewing.

**Bids** - See Packages that you have bid on already.

**Act Now** – Sort Packages quickly by No Bids, Currently Open, and more.



#### Tap a Package to place a bid

**Bid** - Place a single bid at the next increment.

**Bid More** - Use the wheel to set your bid. Or place a Max Bid. The system will bid in your favor until you are outbid or the auction closes.

#### Checkout

At the end of the auction, you will be emailed a receipt for your purchase(s) using the credit card on file.

#### Questions? Email Janel at auction@ccaschool.com